# Chapter 7. Search Provider

The Nevada Medicaid and Nevada Check Up Provider Web Portal allows providers, or their delegates, the ability to search for active fee for service providers online through the unsecured and secured areas of the Provider Web Portal. The search results will show all providers that match the search criteria entered, and if the provider is an Ordering, Prescribing or Referring (OPR) Specialty 400 provider only.

## 7.1 Gaining access to Search Provider

To access the Search Provider page using the unsecured area of the Provider Web Portal:

- 1. Open a web browser such as Internet Explorer or Firefox.
- 2. Enter www.medicaid.nv.gov in the address bar.
- 3. The Provider Web Portal Home page opens as shown below. Then click **EVS**. The submenu displays "User Manual" and "Provider Login (EVS)."



- 4. Click Provider Login (EVS). The EVS Home page opens.
- 5. Click Search Providers.



To access the Search Provider page using the secured area of the Provider Web Portal:

- 1. Open a web browser such as Internet Explorer or Firefox.
- 2. Enter www.medicaid.nv.gov in the address bar.
- 3. The Provider Web Portal Home page opens as shown below. Then click **EVS**. The submenu displays "User Manual" and "Provider Login (EVS)."



- 4. Click **Provider Login (EVS)**. The EVS Home page opens.
- 5. Log into the Provider Web Portal.
- 6. On the "My Home" page, under Resources click the **Search Providers** link to open the Search Providers page:





### 7.2 Search Provider

The following fields are displayed on the Search Provider page:

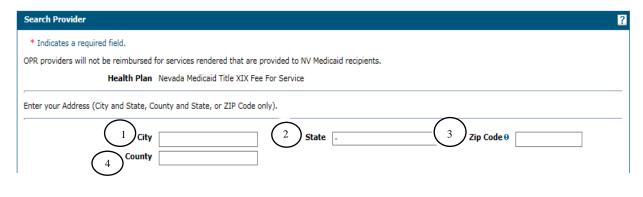
- 1. City
- 2. State
- 3. Zip Code
- 4. County
- 5. **Provider Category**
- 6. **Provider Specialty**
- 7. Name
- 8. On Call Providers Only (Only displays when accessing Search Provider after logging into the secure web portal)
- 9. Results

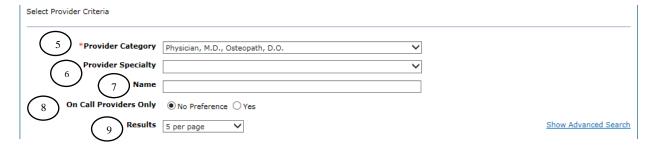
#### Advanced Search Options displayed by clicking Show Advanced Search:

- 10. Last/Organization Name
- 11. First Name
- 12. **Group Practice**
- 13. TDD Capability
- 14. Provider Specialty 400 Only (Ordering, Prescribing, Referring)

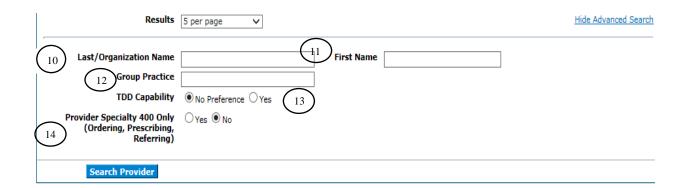
The fields marked with a red \* are required fields.

#### Basic Search:



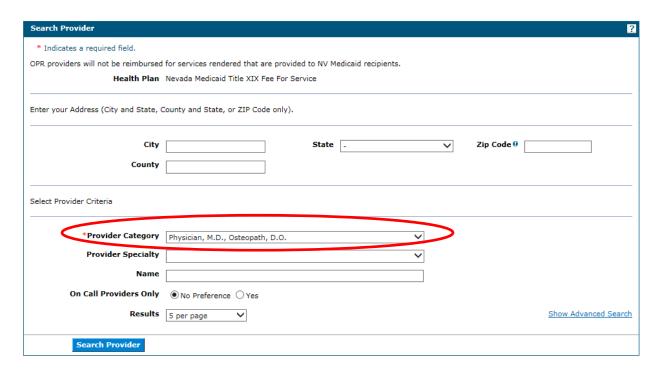


#### Advanced Search:



# 7. 3 Searching for a Provider

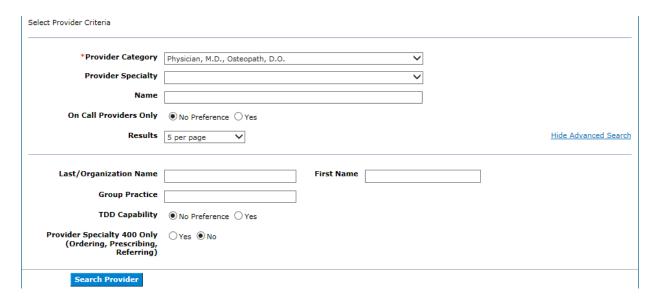
The default search criteria allows you to search for a provider using the "Provider Category" drop-down list. You can select the type of provider (physician, dentist, hospital, , pharmacy, Durable Medical Equipment (DME) etc.) from the drop-down list and click the **Search Provider** button.



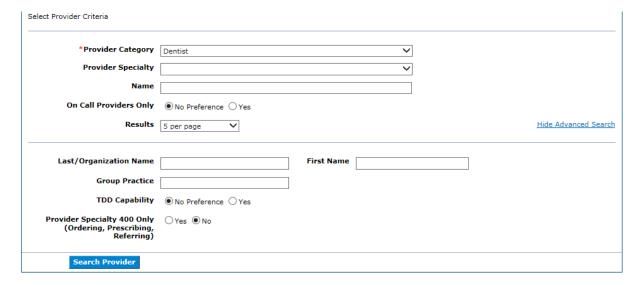
*Provider Category Provider Specialty	Audiologist Chiropractor Dentist Durable Medical Equipment (DME), Disposable, Prosthetics End Stage Renal Disease (ESRD) Facility Hearing Aid Dispenser and Related Supplies	^
Name Results	Home and Community Based Waiver Home Health Hospice Hospital, Critical Access Inpatient Hospital, Inpatient Hospital, Outpatient	
Search Provider	Hospital, Psychiatric Indian Health Program (IHP) Indian Health Services (IHS) Intermediate Care Facilities Laboratory, Pathology Clinical	-
Association (ADA), respe	Non-Emergency Transportation Nurse, Anesthetist	
CPT is a registe Division of Health Care Fir	Nurse, Midwife Nursing Facility Optometrist, Optician and Optical Business Outpatient Surgery	9
	Personal Care Services Pharmacy Physician Assistant Physician, M.D., Osteopath, D.O.	~

Additional search fields appear depending on your selection of provider category. Examples are shown below.

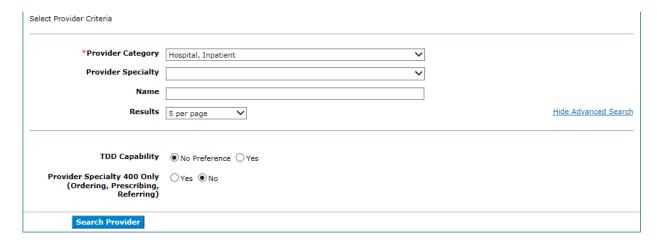
Provider Category "Physician" with Advanced Search options shown:



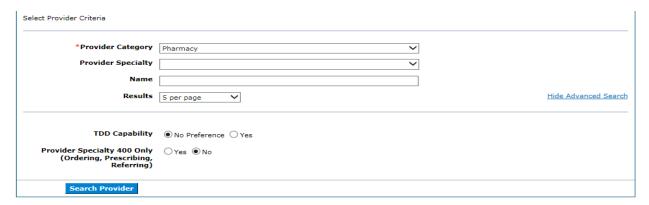
Provider Category "Dentist" with Advanced Search options shown:



Provider Category "Hospital, Inpatient" with Advanced Search options shown:



Provider Category "Pharmacy" with Advanced Search options shown:



## 7.4 Search Results

After all of the search criteria has been entered, click the **Search** button to display the search results. The search results will show a list of matching active providers and display the following:

- Provider
- NPI
- Address
- Phone
- Specialty
- OPR Indicator
- Search results paging at the bottom of the page will now show "Previous" and "Next"



### 7.5 Print this Section

Click on the **Print this section** button to open a new window to print the search Results.



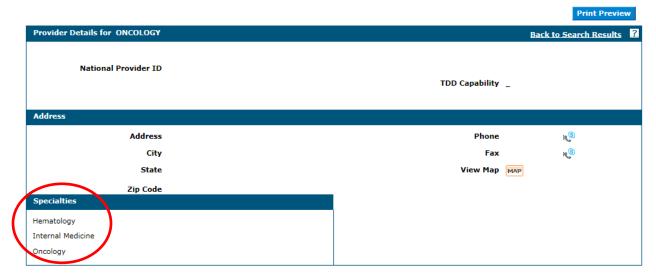
## 7.6 Mapping Icon

A map icon will display next to each address in the search results list. Clicking this icon will open a new browser window and will map the address using MapQuest®.



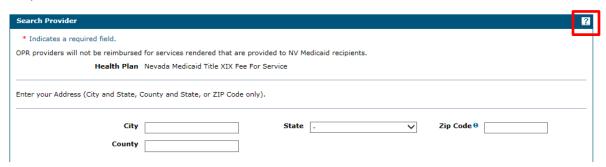
# 7.7 Displaying Provider Details

Clicking the **Provider Name** hyperlink in the search results will display the provider details and list all of the specialties.



# 7.8 Access Help page

Help information for this page can be accessed by clicking the "?" on the page.



## 7.9 Tips for Search Provider

- To help narrow your search results you should enter as much search criteria as possible.
- If you enter the City or County, then the State must be entered.
- If you enter State, then the City or County must be entered.
- If a State other than Nevada is selected from the drop-down list, then the County will be prepopulated with "Out of State" and will be read only.
- You can select the number of results to display per page.
- A message will appear if no providers meet your search criteria.
- Click Show Advanced Search to add additional criteria, such as TDD Capability (provider uses telecommunications device for the deaf) or Provider Specialty 400 only (Ordering, Prescribing, Referring), and click Search Provider.
- Click **Hide Advanced Search** to close the additional search criteria.